



Group Name:
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I, along with the entire staff here at Idyllwild Pines Camp and Conference Center look forward to hosting your upcoming event. To ensure the best possible service to your group, please fill out this Event Detail Sheet and return FOUR weeks before your event. You can e-mail, mail or fax this form to (951) 659-5195. Please note, requests are granted on a first come, first serve basis.
Adult (18+) Count: Minor/Youth (<18) Count: Final Count:
Camper/Staff Ratio. Refer to page 3 of contract.
Leadership Arrival Time: Check-in Time:
Please call host prior to arrival. (951) 204-6090
Food Service
Special Diet Meals
# Vegans: # Vegetarians: # Gluten Free:
Other Dietary Concerns:
Idyllwild Pines will do our best to accommodate dietary concerns with prior notification. A specialty wrist band will be issued at check in for dietary needs listed. <u>Please note kitchen only prepares and serves special dietary foods for persons wearing a specialty wristband</u> .
SPECIAL DIET MEALS ARE AN ADDITIONAL \$2.00 PER PERSON/PERMEAL.
I UNDERSTAND AND AGREE TO THE ADDITIONAL COST FOR MEALS
SIGNATURE (REQUIRED)



# **Event Detail Form**

Meeting Rooms
Additional Rental Items
Coffee Service in Meeting Hall \$2.50 per person per day
Projector and Screen - \$50.00
Portable Fender 5 Channel Sound System - \$50.00
Portable Fender 7 Channel Sound System (Bluetooth) - \$50.00
70" Television - HDMI, USB, and RCA compatible - \$75.00
55" Television - HDMI, USB, and RCA compatible - \$50.00
Projector Screens - \$15.00
Cooking Box - \$25.00
Coffee Urn - \$10.00
Water Igloo - \$0.00
6' Tables, Please indicate how many tables you will need:
Additional Requested items: Cost of items TBD depending on item(s) requested

RENTAL AGREEMENT MUST BE COMPLETED TO SECURE ITEMS REQUESTED ABOVE.



### **Event Detail Form**

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# **ACTIVITIES**

INDICATE TIME AND NUMBER OF PARTICIPANTS.

Reserve activities **ONE MONTH IN ADVANCE** to ensure availability.

Paid activities are supervised by Idyllwild Pines Staff.

The group's health supervisor must report any activity-related health restrictions

REQUESTED ACTIVITY		DATE	TIME	# OF PARTICIPANTS
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	_			
	<u> </u>			

No Cost Activities

Mud Pit — Available June 1- Labor Day

**Pool** — Open June 1-Labor Day. Max capacity 100.

<u>Henny Hill Slide</u> — No Cost June 1-Labor Day during pool times

Amphitheater / Fire Ring — The use of Main, Schlenz, or Creekside fire ring will be decided by IPC and is based on availability and size of group.

Snack Shack — \$200.00 set up fee if not used.

First come first serve activities

No reservation needed

Human Foosball / Basketball / Volleyball / Baseball / Football / GaGa Dodgeball Court / Disc Golf / Horseshoes / Game Room / 9 square

Per Person, Per Hour

<u>Paintball</u>—\$25.00, minimum of 10 participants. available May through October.

#### AGE LIMIT - 13 AND OLDER.

Includes gun, propellant, 200 paint-balls and protective mask. Additional paintballs are \$5.00 for 100 paintballs.

<u>Henny Hill Slide</u> — \$200.00 per hour. After Labor Day-May 31.

<u>Archery</u> / <u>Arrow Tag</u> / <u>Hatchet Throw</u> / <u>Slingshot</u>—\$10.00, minimum of 10 participants.

<u>High Ropes</u>—\$40.00, minimum 25 people, 4 elements. Max weight limit on high ropes elements is 250lbs. <u>Closed toe shoes required</u>.

- Zip Line
- Rope Bridge
- Giant Swing
- Leap of Faith

**Group Discounts** 

Activity Bracelet — 1 High rope element and choice of 2 activities (Archery / Arrow Tag / Hatchet Throw / Slingshot)

**25-99:** \$35.00 per person **100-199:** \$30.00 per person **200+:** \$25.00 per person



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Human Foosball, Basketball, Volleyball, Baseball, Football, Tetherball, GaGa Dodgeball Court, Disc Golf and Horseshoes are available on a <u>first come</u>, <u>first serve basis</u>. <u>It is the responsibility of the group's health supervisor to notify Idyllwild Pines staff if there are any pertinent camper health limitations regarding activities.</u>

## **Activity Cancellation Policy**

24-hour notice required to cancel all activities. Cancelations made less than 24 hours prior to scheduled date, group will incur all labor cost associated with each activity.

I have read, understand and agree with the terms of the Activity Cancellation Policy for Idyllwild Pines Camp.

#### \_\_\_\_\_ Initial.

## **Reminders!**

Please ensure that we have your group's Certificate of Insurance.

Please provide CPR/First-Aid documentation for your Health Supervisor.

Please provide a copy of your schedule.

Please ensure everyone has a signed Idyllwild Pines Camp Participant Release of Liability.

Please be courteous to all groups by observing the 10pm-7am quiet time.

No amplified noise between 9pm-8am per Riverside County Code Enforcement

Meal times are 8am (Breakfast), 12pm (Lunch), 5:30pm (Dinner)

Thank you for completing this form and helping us make your retreat successful! Sincerely,

Idyllwild Pines Guest Services

