



***CHOOSE YOUR
ADVENTURE***

Greater Things Await

HIKING ♦ HIGH ROPES COURSE ♦ AND MUCH MORE!

**FOR MORE INFORMATION VISIT
IDYLLWILDPINES.ORG**



Event Detail Form

Group Name: _____

I, along with the entire staff here at Idyllwild Pines Camp and Conference Center look forward to hosting your upcoming event. **To ensure the best possible service to your group, please fill out this Event Detail Sheet and return FOUR weeks before your event.** You can e-mail, mail or fax this form to (951) 659-5195. Please note, requests are granted on a first come, first serve basis.

Adult (18+) Count:_____ Minor/Youth (<18) Count:_____ Final Count:_____

Camper/Staff Ratio. Refer to page 3 of contract.

Leadership Arrival Time:_____

Check-in Time:_____

Please call host prior to arrival. (951) 204-6090

Food Service

Special Diet Meals

Vegans:_____ # Vegetarians:_____ # Gluten Free:_____

Other Dietary Concerns:

Idyllwild Pines will do our best to accommodate dietary concerns with prior notification. A specialty wrist band will be issued at check in for dietary needs listed. **Please note kitchen only prepares and serves special dietary foods for persons wearing a specialty wristband.**

SPECIAL DIET MEALS ARE AN ADDITIONAL \$2.00 PER PERSON/PERMEAL.

I UNDERSTAND AND AGREE TO THE ADDITIONAL COST FOR MEALS

SIGNATURE (REQUIRED) _____



Event Detail Form

Group Name: _____

Meeting Rooms

Additional Rental Items

Coffee Service in Meeting Hall \$3.50 per person per day

Portable Fender 5 Channel Sound System - \$50.00

Portable Fender 7 Channel Sound System (Bluetooth) - \$75.00

Television Rental - \$75.00

Cooking Box - \$200.00

Coffee Urn - \$10.00

Water Igloo - \$5.00

6' Tables, Please indicate how many tables you will need:_____

Additional Requested items: Cost of items TBD depending on item(s) requested

RENTAL AGREEMENT MUST BE COMPLETED TO SECURE ITEMS REQUESTED ABOVE.



Event Detail Form

Group Name: _____

Agreement to Rent Equipment

I, _____, am borrowing the follow equipment (the “Equipment”) from Idyllwild Pines Camp, a California non-profit corporation:

The rental period for my Equipment is from _____ to _____. I understand that it is my responsibility to pick up the Equipment, and to return it to the same location at the end of my rental period unless otherwise agreed by both parties. I agree to return the Equipment to Idyllwild Pines Camp and Conference Center in the same condition that it was in on the day I rented it, normal wear and tear excepted.

I understand that there is a charge for the rental of the Equipment. However, in the event that the Equipment is lost or destroyed during my rental period, I agree to replace the Equipment at my own expense. I authorize Idyllwild Pines Camp and Conference Center to charge my credit card, as described below to replace the damaged or missing equipment.

My credit card is not authorized for any other purpose.

I HEREBY RELEASE FROM LIABILITY AND AGREE TO INDEMNIFY AND HOLD HARMLESS IDYLLWILD PINES CAMP AND CONFERENCE CENTER, AND ANY OF ITS EMPLOYEES, AGENTS OR VOLUNTEERS REPRESENTING OR RELATED TO IDYLLWILD PINES CAMP AND CONFERENCE CENTER FOR ANY LIABILITY IN CONNECTION WITH THE USE OR POSSESSION OF THE EQUIPMENT. THIS RELEASE IS FOR ANY AND ALL LIABILITY FOR PERSONAL INJURIES (INCLUDING DEATH) AND PROPERTY LOSSES OR DAMAGE OCCASIONED BY, OR IN CONNECTION WITH THE POSSESSION OR USE OF THE EQUIPMENT.

Signature: _____

Date: _____

Print Name: _____

Type of Credit Card: Visa MasterCard

Credit Card Number: _____

Expiration Date: _____

Name of Credit Card: _____

Signature of Cardholder: _____



Event Detail Form

Group Name: _____

EQUIPMENT REPLACEMENT COSTS

KITCHEN BOX - \$6.00 TO \$12.00 ITEMS

STEAMER INSERT	SILICON SCRAPER	SILICON BASTING BRUSH
SILICON WHISK	SILICON SPAGHETTI SERVER	SILICON TONGS
SILICON SPOON	SILICON SLOTTED SPOON	SILICON SLOTTED SPATULA
SILICON LADLE	KITCHEN SHEARS	HAND CAN OPENER
BOTTLE OPENER	PEELER	ICE CREAM SCOOP
PIZZA CUTTER	MASHER	GRATER
SERVING FORK	POTHOLDERS	OVEN MITS

COOKWARE: TRI PLY STAINLESS STEEL

FRY PAN 12 INCH	\$70.00
FRY PAN 10 INCH	\$55.00
FRY PAN 8 INCH	\$42.00

SAUCE PAN W/LID

1.5 QT	\$75.00
2.5 QT	\$80.00
3 QT	\$95.00

OTHER ITEMS

5.5 QT DUTCH OVEN	\$100.00
BAKING SHEET	\$15.00
COLANDER	\$20.00
CUTTING BOARD SET OF 4	\$22.00
KNIFE SET	\$35.00
MIXING BOWL SET OF 4	\$30.00

COFFEE URN- 40 CUP	\$64.00
COFFEE URN- 100 CUP	\$160.00
COMMERCIAL 110 CUP URN	\$360.00

10 GALLON WATER IGLOO \$68.00

AUDIO/VISUAL EQUIPMENT

Projector - \$275.00 Projector Screen - \$150.00

Portable Fender Sound System

5 Channel - \$600.00 7 Channel Bluetooth - \$895.00

Television - HDMI and USB

55"- \$500.00 70"- \$900.00



Event Detail Form

Group Name: _____

ACTIVITIES

INDICATE TIME AND NUMBER OF PARTICIPANTS.

Reserve activities **ONE MONTH IN ADVANCE** to ensure availability.

Paid activities are supervised by Idyllwild Pines Staff.

The group's health supervisor must report any activity-related health restrictions

Per Person, Per Hour

Paintball—\$25.00, minimum of 10 participants. available May through October. **AGE LIMIT - 13 AND OLDER.**

Includes gun, propellant, 200 paintballs and protective mask. Additional paintballs are \$5.00 for 100 paintballs.

Henny Hill Slide — \$200.00 per hour. After Labor Day-May 31.

Archery / Arrow Tag / Hatchet Throw / Slingshot—\$10.00, minimum of 10 participants.

High Ropes—\$80.00, minimum 25 people, Pick 3 elements.

Max weight limit on high ropes elements is 250lbs. Closed toe shoes required.

• Zip Line • Giant Swing • Rope Bridge • Leap of Faith

Group Discounts

Activity Bracelet — 1 High rope element and choice of 2 activities (Archery / Arrow Tag / Hatchet Throw / Slingshot)

\$45 per person per day

Minimum 25 people

No Cost Activities

Snack Shack — **\$200.00 set up fee if not used. MUST BE RESERVED 4 WEEKS PRIOR TO ARRIVAL.**

Pool — Open June 1-Labor Day. Max capacity 100.

Henny Hill Slide — No Cost June 1-Labor Day during pool times

Amphitheater / Fire Ring — The use of Main, Schlenz, or Creekside fire ring will be decided by IPC and is based on availability and size of group.

First come first serve activities

No reservation needed

Human Foosball / Basketball / Volleyball / Baseball / Football / GaGa Dodgeball Court / Disc Golf / Horseshoes / 9 square



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Group Name: _____

Human Foosball, Basketball, Volleyball, Baseball, Football, Tetherball, GaGa Dodgeball Court, Disc Golf and Horseshoes are available on a first come, first serve basis. **It is the responsibility of the group's health supervisor to notify Idyllwild Pines staff if there are any pertinent camper health limitations regarding activities.**

Activity Cancellation Policy

24-hour notice required to cancel all activities. Cancellations made less than 24 hours prior to scheduled date, group will incur all labor cost associated with each activity.

I have read, understand and agree with the terms of the Activity Cancellation Policy for Idyllwild Pines Camp.

_____ **Initial.**

Reminders!

- ➔ Please ensure that we have your group's Certificate of Insurance.
- ➔ Please provide CPR/First-Aid documentation for your Health Supervisor.
- ➔ Please provide a copy of your schedule.
- ➔ **Please ensure everyone has a signed Idyllwild Pines Camp Participant Release of Liability.**
- ➔ Please be courteous to all groups by observing the 10pm-7am quiet time.
- ➔ No amplified noise between 9pm-8am per Riverside County Code Enforcement
- ➔ Meal times are 8am (Breakfast), 12pm (Lunch), 5:30pm (Dinner)

Thank you for completing this form and helping us make your retreat successful!

Sincerely,

Idyllwild Pines Guest Services





LODGING OPTIONS

Emerson Lodge

3 Level Log Cabin (Sleeps 26 people). Down stair has 3 rooms with 4 single beds in each room. Upstairs has 2 rooms each with 6 single beds, plus a loft room with 2 single beds. Emerson has a commercial size kitchen, living room/ meeting area with a fireplace. There two bathrooms located on the lower level; each bathroom has 2 showers, 2 toilet stalls, and 2 sinks. Cooking supplies available upon contracted request.

Meadow Camp

Cabins 1, 2, 3, 4, 7 – (Sleep maximum of 12 people each) each cabin has one room with 6 sets of bunk beds, 2 sinks. The bath has 1 toilet, and 1 shower.

Dorms 16, 17, 18, 19 & 22 – (Sleep maximum of 36 people each) each dorm has 6 rooms with 3 sets of bunk beds off a common hallway. At each end of the hall there is a bathroom- total of 2 bathrooms. Each bathroom has 2 toilet stalls, 2 showers and 3 sinks.

Cabin 20 – (Sleeps maximum of 6 people) One room has a queen bed, and the other room has 2 sets of bunk beds. Bathroom/shower located in between rooms. Bedding/towels included with the queen bed only.

Dorm 21 – (Sleeps maximum of 20 people) 2 rooms with 5 sets of bunk beds; there is a sitting room between the two rooms. There are a total of 2 bathrooms, located off the sitting room, each having 2 toilet stalls, 2 sinks and 1 shower.

Dorm 23 – (Sleeps maximum 24 people) 4 rooms with 3 sets of bunk beds in each room. There are 2 bathrooms, each bathroom has 2 showers, 2 toilet stalls and 2 sinks

Creekside Camp

Cabins 82, 83, 90, 91 – (Sleep maximum of 12 people each) Two rooms each containing 3 sets of bunk beds. Each cabin shares nearby satellite bathrooms. These cabins are predominately used in the summer. They have limited heating capability.

Ridge Camp

Cabins 34, 35, 36, 37, 38, 39, 56, 57, 58, 59A, 59B, 60, 61 – (Sleep maximum of 10 people each) Summer camp cabins. Each cabin has 5 sets of bunk beds. These cabins do not have cabin bathrooms. They utilize nearby satellite bathrooms.



Specialty Cabins Available for an additional Cost

Cabin 8 – (Sleeps maximum of 4 people) 1 room has a queen size pillow top mattress, the other room has 2 twin beds, each room has a sink in it, and they are joined together by a short hallway. Off the hall are a toilet room, and a shower. Bedding/towels with queen bed only.

VIP Cabins 9, 33 & 45 - 1 Bedroom Cottages with a Queen size pillow top mattress. Each VIP has a small kitchen. Bedding/towels included.

Cabin 41 – 1 Bedroom cabin with its own bathroom/shower, has a queen size pillow top mattress. Bedding/towels included.

Cabin 46 – 1 bedroom cabin with its own bathroom/shower, has a queen size pillow top mattress. Bedding/towels included.

Cabin 47 – (Sleeps maximum of 4 people) 2 rooms; 1 room with 2 single beds, other room has a queen size pillow top mattress. Each room has its own bathroom/shower. This cabin can be used as a nurse's station. There is a locked cabinet and refrigerator. Bedding/towels included with the queen bed only.

Cabin 95 – (Sleeps maximum of 8 people) 2 rooms. 1 room has a queen bed. The other room has 3 bunk beds. Full bathroom/shower. Bedding/towels included with the queen bed only.

Creekside Lodge – (Sleeps maximum of 18 people) 5 bedrooms; Bedroom 1 has 2 bunk beds, room 2 has a queen bed, room 3 has 2 bunk beds, room 4 has 3 bunk beds, room 5 has a queen bed. Includes 2 full Bathrooms, a living room with a fireplace and a kitchen. Bedding/towels included with the queen beds only. Cooking supplies available upon contracted request.

Twin Peaks— (sleeps maximum of 15 people) Available Sept-May. Upstairs has a loft room with a queen bed, plus a room with 4 single beds. Downstairs has 2 rooms. 1 room with 2 bunk beds, the other room has 2 bunk beds plus a single bed. Bedding/towels included with the queen bed only. 3 full bathrooms, kitchen, living room and dining room. Cooking supplies available upon contracted request.

Meeting Rooms

Cabins 5 & 6 – Seats approximately 20 people each.

Scott Hall – Seats 72 people maximum; includes a fireplace and a commercial size kitchen. Cooking and eating supplies available upon contracted request.

The Chapel – Seats a maximum of 100 people.

Schlenz Hall – Seats a maximum of 120 people. Schlenz Hall has a smaller break out room with a fire place. Restrooms are located indoors.

Gilboa Hall – Seats a maximum of 150 people; includes a fireplace, and indoor restrooms.

McNeil Hall – Seats approximately 350 people.